**Woodland Elementary School**

**December 7, 2016/SBDM Minutes**

*Members Present*: Dawn Tarquinio, Penny Ellis, Donna Slatton, Barbara Cornett, and Michelle Tobias. *Members Absent*: Jessica Casey. *Guests*: Ashley Brus. *Recording secretary*: Ashley Brus.

**1. Opening Business**

The meeting was called to order at 5:56 p.m.

1. Agenda approval - A motion was made by *Barbara Cornett* to approve the December agenda and was seconded by *Donna Slatton*.
2. November Regular Meeting Minutes- A motion was made by *Michelle Tobias* to approve the November Regular Meeting Minutes and was seconded by *Barbara Cornett*.
3. Good News Report – Our school was complimented by the substitute teacher here for Mrs. Cornett. PTA reported a $412 profit from the past movie night.
4. Public Comment – None

**2.** **Student Achievement**

1. Assessing Student Achievement

i) Winter MAP testing has begun and 5th grade is currently on the schedule. A new schedule was implemented in which 5th grade was able to get the majority of their students done testing in math in two consecutive school days.

**3. Planning**

1. Monthly Review- Penny Ellis, a council member, requested to know what was requested in the submitted Section 7 Funds request. Mrs. Tarquinio shared the Section 7 request form that was submitted to CO.

i) **November** – 1st- PGPs and SGGs due in ASSIST for teachers, 4th- ATLI training, 7th & 8th- No school, 11th- Veteran’s Day Program, 15th- Campbellsville University performance for 2nd grade at 1:00, 16th- Mid terms go home, 18th- Beta Service Day, WWoF Breakfast, and PTA movie matinee, 22nd- PBIS Meeting, 23rd-25th- Thanksgiving Break, 30th- SOAR awards

ii) **December** – 1st- Section 7 Requests due to CO and PGP and SGG feedback due to teachers, 5th-16th FRC Food Drive, 7th- SBDM, 8th- Rose Brown Differentiation walk throughs, 12th-16th- PTA Winter Wonderland, 12th- PTA Board Meeting, 13th- Yankee Doodle program (2nd & 3rd grade program), 14th Family Holiday Meal (1st & 2nd), 15th- HCS Board Meeting, 16th- Beta Service Day pajamas, custodian appreciation day, 20th- 2nd quarter ends, PBIS meeting, 21st-January 3rd Winter Break

iii) **January** – 4th- return from Winter Break, SBDM meeting 5:30, 9th- PTA Board Meeting, 13th-2nd quarter awards, 16th- No School, 19th- District walk throughs, 27th- Beta Service Day hat day

**4. Budget Report**

1. November Schedule of Balances – November Schedule of Balances was reported to the council. The council revisited the question that was raised as to why the field trip fund was high in September and down the next month. Mrs. Tarquinio stated she will look into this with the office manager and report back to the council. A motion was made by *Penny Ellis* to approve the November Schedule of Balances and seconded by *Michelle Tobias*.

**5. Standing/Program Review/Ad Hoc Committee Reports**

1. November Accident Report- November Accident Report was reviewed by the council.
2. PBIS Report- Mrs. Tarquinio shared the PBIS referral data from the online referral system ABE with the council. As part of the ABE system, students can complete online interventions when they receive a behavior referral. Some teachers have started to utilize this resource, but we would like to see all teachers use them. The council discussed setting a date for all staff to try using the interventions, as well as, requiring them to be implemented school-wide next school year. Additionally, we need to add interventions to the school-wide behavior/PBIS flowchart.

**6. On-Going Learning**

1. Assessment Update- The council was provided with a handout of the Draft Recommendations for the Next Generation Kentucky Accountability System which provides information regarding where we are headed as a state with accountability. Science will continue to not be assessed for accountability and performance based assessments may be utilized in the future.

**7. Upcoming Deadlines**

1. December 29th- CSIP due in ASSIST- Goals have been created and entered into the CSIP. A special called meeting may be held to approve the CSIP and a PDF can be shared in advance.

**8. Adjournment**

A motion was made by Barbara Cornett to adjourn the meeting and seconded by Penny Ellis. Meeting adjourned at 6:39 p.m.